

	MINUTES		
	NEVADA HOMELAND SECURITY COMMISSION		
FINANCE COMMITTEE MEETING			
Attendance	DATE	Monday, May 12, 2014	
	TIME	9:00 A.M.	
	LOCATION	Legislative Counsel Bureau	
		Room 2134	
		401 S. Carson Street	
		Carson City, Nevada 89701	
	METHOD	Video-Teleconference	
RECORDER	Karen Hall		
COMMITTEE MEMBERS	PRESENT	LEGISLATIVE & EX-OFFICIO MEMBERS, STAFF, AND OTHERS	PRESENT
Doug Gillespie – Chair	X	Christopher Smith – Chief DEM	X
Stacey Giomi – Vice Chair	X	Karen Hall – HS Staff	X
Angela Krutsinger	X		
Carolyn Levering	X		
Adam Sandler	X		
Stan Smith	X		
Bill Welch	X		

1. CALL TO ORDER AND ROLL CALL

Sheriff Douglas Gillespie, Finance Committee Chair, Las Vegas Metropolitan Police Department (LVMPD) called the meeting to order. Karen Hall, Nevada Division of Emergency Management and Homeland Security (NDEM/HS) performed roll call. Quorum was established for the meeting.

2. PUBLIC COMMENT

Chair Gillespie opened discussion for public commentary. No commentary noted in either venue.

3. APPROVAL OF MINUTES

Chair Gillespie called for a motion to approve the draft minutes of the February 27, 2014 Finance Committee meeting. Stan Smith, Boyd Gaming presented the motion, with Adam Sandler, Nevada Broadcasters Association seconding the motion. All were in favor with no opposition. Motion passed unanimously.

4. COMMENTS BY THE CHAIRMAN

Chair Gillespie held commentary for this agenda item moving on to Agenda Item #5.

5. REVIEW AND UPDATE ON THE FEDERAL FISCAL YEAR (FFY) 2014 HOMELAND SECURITY GRANT PROGRAM (HSGP) PROCESS AND ALLOCATIONS

Chief Christopher Smith, State Administrative Agent (SAA), NDEM/HS presented a brief overview of the HSGP process applauding the singular body and its ability to address Nevada’s needs. Chief Smith included that the process moved forward in 2014 with mutual respect and collaboration, all of

which focused on the Nevada Commission on Homeland Security's priorities. Chief John Steinbeck, Urban Area Administrator, Clark County Fire Department also noted the cooperation between all entities in addition to the focus of staying within the set priorities. The HSGP culminated in a balanced budget being brought forth to the Finance Committee.

Chair Gillespie applauded the effort, asking only for de-obligation due dates. Chief Smith provided the dates as requested, indicating that there are no FFY2013 de-obligated funds at this time. Kelli Anderson, NDEM provided current de-obligation balances, and Chair Gillespie inquired if management and administrative costs (M&A) were able to be reallocated. The SAA has put an expiration date of July 1, 2014 for reallocations in order to that old grant funding can be closed. It is possible to reprogram M&A to programmatic monies under certain conditions. Discussion ensued with emphasis on what had been brought forward by the HSWG as being prioritized according the Commission's priorities.

6. REVIEW OF FFY 2014 HOMELAND SECURITY GRANT PROGRAM (HSGP) PROJECTS WITH THE INTENT TO FORMULATE A RECOMMENDATION TO THE NEVADA COMMISSION ON HOMELAND SECURITY

Chair Gillespie opened discussion on the review of projects brought to the Finance Committee for review by the HSWG. Discussion ensued as to how to approach the review, and the decision was to go through each project individually, and should members have a question, discussion would ensue. Below is a summary of discussions on the projects:

Project E – Southern Nevada Counter Terrorism Center

- Angela Krutsinger, Nevada Hospital Association (NHA) presented questions surround line item budget allocations regarding social media analytics. Captain Chris Jones, LVMPD indicated the request was for three different applications. Additional questions from Ms. Krutsinger revolved around the difference in monetary request for the same type of product between the Nevada Threat Analysis Center (NTAC) and the Southern Nevada Counter Terrorism Center (SNCTC), with Deputy Chief Ryan Miller, NTAC indicating the difference is in the fact that the NTAC is just beginning the process of social analytics and at this time would need only one application.
- Chair Gillespie inquired on the amount of funding allocated to personnel on both SHSP and UASI sides. Kelli Anderson provided the requirements currently set forth for personnel thresholds. Currently, SHSP has approximately \$599,000.00, and UASI has \$87,000. The percentage of cost allocation is 17% SHSP, and 9% UASI when it comes to personnel costs. SHSP costs are considerably lower than past years, and UASI costs are holding steady.

Project D – Nevada Threat Analysis Center

- Angela Krutsinger inquired about the travel line item on this request, with Deputy Chief Ryan Miller indicating that outreach is statewide and due to CIKR, vulnerability assessments, and TLO training. There are also certain trainings that are mandatory but not provided within the state.

Project A – Advanced Persistent (Cyber) Threats Project

- Angela Krutsinger inquired asked about the software costs associated with this request. Chris Ipsen, Nevada Department of Administration (NDOA). Mr. Ipsen indicated that the goal was to have this be a one-time cost, with sustainment borne by individual entities.

Project H – S.P.A.R.T.A.N.

- Angela Krutsinger inquired about a venue rental inconsistency presented on the budget for this project. Dr. Aaron Kenneston, Washoe County indicated this was a mistake, with the correct figure being \$7,500.00 for the line item.
- No questions from membership on this project

Project G – Public Warning and Public Information

- Angela Krutsinger inquired what the media campaign would entail for this project. Dr. Kenneston indicated the campaign entailed monthly runs of such promotions as “See Something, Say Something”, “Make a Plan, Assemble a Kit” and other promotions. The campaign would be run by Nevada Broadcasters as detail sheets are provided monthly and as a result, air time is heightened without additional cost. Messaging is heard in every community in Nevada

Project Y – Statewide Continuity of Operations and Government Sustainment Project

- Angela Krutsinger inquired on the UASI portion of this request as to who the sole source provide is for this project in addition to how it ties to the statewide project. Irene Navis, Clark County indicated the use of the same vendor is in place for consistency. The project scope will be reduced will be reduced \$130K is a reduction than what initially intended, will adjust scope of work to accommodate that amount. Angela asked if same contractor used for SHSP portion. Yes per Irene.

Project X – Southern Nevada All Hazards Incident Management Team

- Angela Krutsinger inquired about \$24,000 previously provided by the state, and whether this request may be supplanting in the area of training. Irene Navis indicated that due to UASI funding not being available last year, it was funded through SHSP. This year it is being requested through UASI. Ms. Krutsinger indicated that the proposal should be amended to make that clarification so there’s no confusion at the federal level.

Project BB – Southern Nevada Fire Operations Hostile MCI Ballistic PPE

- Angela Krutsinger inquired on the budget amount for this project noted as \$1.00. Chief Steinbeck provided an overview of the reasoning behind this request noting this could be a placeholder to request future de-obligated funding which may become available.
- Kelli Anderson spoke to sole sourcing for consistency is not a reason to approve a sole source. Competitive bidding is required.
- This does help for the application, but scope changes will have to be done because there is more than a 10% shift in funding.
- Chair Gillespie asked for further clarification, as a number of projects that were submitted that weren’t funded, and historically de-obligated funds have been applied to those projects when available. The Chair was not comfortable giving this project priority over the others. Chief Smith indicated there is no priority given. The decision on the grant award will still come through the SAA and the Finance Committee. The Finance Committee and Commission still have authority to push de-obligations.
- Chief Steinbeck added that as the UASI vetted out projects with the requirement to reduce budgets, and this project could be done with a small amount of money.
- Chair Gillespie also presented concern that the Department of Homeland Security would be concerned with this request. Kelli Anderson indicated that what was trying to be accomplished was to have an investment justification ready. As a huge win for Nevada with having an approved MDI project, this project was just trying to align for easier scope changes should de-obligated funding become available.

- Chief Stacey Giomi, Carson City Fire Department questioned that if this project was important enough, it is odd that it wasn't funded above the line. Ms. Krutsinger presented concern that this has the look of putting this project ahead of others. Kelli Anderson indicated that there is a draft investment justification for this urban area project, not a statewide project.
- Chief Steinbeck indicated that this was discussed in depth at the Urban Area Working Group (UAWG), and in thinking forward with compressed timelines, they were putting this project in place for that tight timeline the next time funding is available. Chief Giomi indicated if the Committee was prepared in 2015 to address many of these types of proposals when they realize there are no funds available, and whether this is setting a precedent. Chief Steinbeck thinks the precedent is a good one and understands there would be scrutiny to this new approach. Kelli Anderson spoke to having projects with a zero balance being allowed to weave through the process. With this project, the investment justification could be put through on its own. Chair Gillespie understands why this was done this way, however this will open the door to similar requests. The appearance of doing something not above board may not be suitable moving forward.

Project I – Advanced CBRNE Detection and Decontamination – ARMOR Task Force

- Chief Giomi inquired why this project was requesting only SHSP funding and no UASI funding. Kelli Anderson indicated that she attended both the UAWG and HSWG meetings, and this project did not make it above the line in the UAWG meeting. The request was a dual request. Chief Giomi presented concern that if it wasn't ranked high enough to fund. Chief Steinbeck indicated this was a reflection of a limitation of funds, not that the project was not important.

No questions on the following projects above the red line:

Project B – Washoe County Sheriff's Office – Cyber Security

Project K – Homeland Security Working Group Process

Project L – Statewide NIMS/Preparedness

Project M – Statewide Citizen Corps Council

Project R – Washoe County TRIAD Regional Hazardous Materials Team Capabilities and Sustainment

Project P – Northeast Nevada Citizen Corps/CERT Program

Project U – Southern Nevada CERT

Project V – Washoe County Sheriff's Office – Citizen Corp Program

Project N – Douglas County CERT Program

Project II – Statewide Interoperability Coordinator

Project C – North Las Vegas Analyst for the Southern Nevada Counter Terrorism Center

Project S – Metro Medical response System (MMRS) [UASI]

Chair Gillespie called for a motion to approve the project recommendations as presented by the HSWG. Stan Smith motioned to approve all projects above the red line with the exception of Project BB. Angela Krutsinger seconded the motion. Carolyn Levering, City of Las Vegas opposed. Motion passed.

7. PUBLIC COMMENT

Chair Gillespie acknowledged member Adam Sandler's retirement from the Finance Committee, thanking him for his commitment as part of this group. Mr. Sandler thanked the Chair for his leadership, and he thanked the membership for their important work. Chief Smith added that the working group meetings require a great deal of work in the background thanking Chief Steinbeck, Irene Navis, and Misty Richardson for their work in the UAWG, and also thanking Richard Martin,

Kelli Anderson, Sonja Williams, Mark Bedrosian, and Karen Hall for their efforts in the working group process in addition to preparing for this meeting and the subsequent Commission meeting to be held later this week. Chair Gillespie indicated he was proud of the accomplishments of both working groups in addition to thanking the Commission for the guidance in providing priorities. The Chair also thanked the Finance Committee for their dedication to this process.

8. ADJOURN

Chair Gillespie called for a motion to adjourn. Chief Giomi presented the motion, with Angela Krutsinger providing the second. All were in favor with no opposition. Meeting adjourned.